

# ARTS and CRAFTS VENDOR DISPLAY SPACE APPLICATION

TERMS AND CONDITIONS: The word Event in this Agreement refers to MAYFEST ARTS & CRAFTS FAIR to be held in Old Towne Olive Branch on the date of **MAY 10<sup>th</sup> 2008**

If a rain date is necessary and you can not attend , your fee can be refunded.

Anyone renting space , hereafter referred to as a Vendor , by signing this agreement, hereby accepts the following Terms and conditions.

1. Streets in the Event area will be open to Vendor traffic only from 7:00 to 9:00 AM for unloading and set up displays. Streets will be closed to ALL vehicular traffic from 9:00 AM to 3:00 PM. Vendors may drive in and unload until 9:00 AM, after which no vehicular traffic will be allowed in the Event area until after 3:00 PM.
2. Vendors will be allowed to set up between 7:00 and 9:00 AM. Event opened to the public from 9:00 AM to 3:00 PM. Vendor agrees to remain open from 9:00 to 3:00. Vendor agrees to deposit trash in provided receptacles or take it with him at the end of the Event.
3. Vendor agrees to confine operations to his own assigned space and agrees not to infringe upon neighboring Vendor.
4. Vendor may set up tents , umbrellas, or other shelters providing they are structurally sound and securely anchored and pose no threat of injury to the public or another vendor. Vendor will NOT drive stakes, nails, nor pins into the pavement for any reason.
5. 110 volt service is available only in certain locations in the Event area and the Vendor needs to inquire as to this in advance of Event. If a generator is to be used, it must be sufficiently muffled as to be unobjectionable.
6. Vendor may not engage in any activity which is illegal or which is deemed unacceptable to Event authority.
7. There will be no alcoholic beverages consumed nor any open container of such in the Event area .
8. Vendor agrees , by signing agreement , to release and hold harmless, the City of Olive Branch, The Olive Branch Old Towne Preservation and Development Association and any Employee or member of either entity from any claims for losses, injuries, damages or judgements that may be suffered by the Vendor to his person or property while participating in the Event.
9. Vendor agrees , by signing agreement, to release and hold harmless, the City of Olive Branch, the Olive Branch Old Towne Preservation and Development Association and any employees or members of either entity for any damages or injuries caused by any action of the Vendor, whether negligent or otherwise.
10. The Vendor agrees to pay the Olive Branch Old Towne Association the below listed fee as a rental for the space used on the day of the Event. Check for full payment must accompany the application. Any sales tax responsibility will be between the Vendor and the taxing authority.
11. Vendor agrees that the space being rented will be used for the selling or giving away products or services and that the space will not be left vacant.
12. Vendor agrees to offer only the following categories of merchandise or service from his Vendor space.

## **CRAFT or MERCHANDISE DESCRIPTION** \_\_\_\_\_

I have read , **FULLY UNDERSTAND, AND AGREE** to the above listed terms and conditions.

\_\_\_\_\_  
(please print) Vendor's name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Telephone

Please write in the number of spaces you would like, if available \_\_\_\_\_ (Spaces are 9' x 14')

*Below here for Old Towne Office- Do not write below here*

Space(s) assigned \_\_\_\_\_ (assigned when the fee is paid)

Rental per space prior to April 26.....**\$35.00** After April 26.....**\$40.00** FOOD Vendors-**\$100.00**

**Make checks payable to O.B.O.T. For more information: 901-517-2396**

**Mail to O.B.O.T. / PO Box 219 / Olive Branch, MS. 38654**